



## **2022-2023 Northwestern Bank Mini-Grant Cycle Information**



### **Do you qualify for a Northwestern Bank School Mini-Grant?**

To be awarded a Northwestern Bank School Mini-grant through the Community Foundation of Chippewa County:

- You must be a 3<sup>rd</sup> – 8<sup>th</sup> grade educator in a public or private school within Chippewa County
- Grants must be used for innovative learning and motivational activities or service-learning projects – ongoing and repeat projects *may be* considered.

### **Application Submission:**

- If a hard copy needs to be filled out, your application along with the supporting documents needs to be *emailed* to [grants@yourlegacyforever.org](mailto:grants@yourlegacyforever.org) or *mailed* prior to the application deadline to:

Community Foundation of Chippewa County  
P.O. Box 153  
Chippewa Falls, WI 54729

### **Do you receive grant emails from us or have questions?**

If you are on our Grants email list, you will receive a reminder email when applications are available online, as well as reminders about application deadlines and progress report requirements. If you are not on our Grants email list and wish to be added, send us a message to [grants@yourlegacyforever.org/](mailto:grants@yourlegacyforever.org/).

Further questions, call our office at 715-723-8125.

## **Northwestern Bank Mini-Grant Cycle Timeline**

### **Monday, August 29, 2022**

*Northwestern Bank School Mini-grant applications are available upon request by sending an email to [grants@yourlegacyforever.org](mailto:grants@yourlegacyforever.org).*

- **Northwestern Bank School Mini Grants** are available to Chippewa County 3rd through 8th grade educators to fund innovative learning and motivational activities or service-learning projects for their students.

### **Thursday, October 6, 2022**

*All grant applications are due by 4:00 PM*

- Grant applications and supporting attachments must be emailed prior to the deadline to [grants@yourlegacyforever.org](mailto:grants@yourlegacyforever.org)

### **November 2022**

*The Grants Committee reviews all applications and makes funding recommendations to be approved by the Executive Committee at the November Meeting.*

- Proposals meeting the required mini-grant guidelines will be reviewed in November by the Grants Committee. Funding recommendations will be approved by the Executive Committee in November. Funded projects will receive their grant awards in December.

#### **Meeting Dates:**

November 14<sup>th</sup>- Grants Committee Meeting

November 17<sup>th</sup>- Executive Committee Meeting

### **December 2022**

*Mini-Grant applicants will be notified either by an acceptance or denial letter in December and will be informed about the next steps to be taken in order to receive their grant check.*

- If denied, applicants will receive a letter indicating so.
- If approved, a grant contract is sent with the acceptance letter. Grant contracts must be returned before a check is issued to the School.
- Upon completion of the awarded grant project, a Progress Report must be filled out online and returned to the Foundation. Returning your Progress Report is strongly encouraged prior to applying for additional grant funding.

*Revised: May 27, 2022*